



SUNSIDES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSIDES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District
Regular Meeting
February 28, 2017

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, and Board Member Tom Whiteman were present; and Board Member Keith Brock was present telephonically. Chairperson Fino acknowledged that a quorum was met.
 - B. **Board Members Absent** –Board Member Albert Koester was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – There were no guests present. The board welcomed new employee Anna Allen as assistant administrative secretary.
5. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports; and**
 - C. **Approval of Minutes for January 31, 2017, Regular Meeting, and February 13, 2017, Special Meeting.**

Following discussion, Chairperson Fino moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report and Minutes of January 31, 2017, Regular Meeting, and February 13, 2017, Special Meeting. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock

Opposed – none

Motion carried
6. **Call to Public** – There were no public members requesting to speak

7. Financial Report

A Review, discuss, and possibly approve the financials for January 2017.

Lillian Reed presented the financial report for January 2017. (See January 2017 Financial Report attached.) Following discussion, Chairperson Fino moved to approve the financial report for January 2017 as presented. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business

A. Following discussion, Board Member Whiteman moved to keep the \$200 donation received in January in the M&O account. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock

Opposed – none

Motion carried

10. New Business

A. Review, discuss Letters of Interest, and possible action regarding vacant board position. Chairperson Fino confirmed that the number of letters of interest was one, Mrs. Cammie Carlson-Watkins. Chairperson Fino moved to appoint Cammie Carlson-Watkins to fill the vacant board position. Board Member Whiteman seconded motion.

Vote: In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock

Opposed – none

Motion carried

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- B.** Review, discuss and possible action regarding publishing notices in newspapers. Chairperson Fino moved to continue publishing Notices of Board Vacancies in the Range newspaper. Board Member Whiteman seconded motion.
Vote:
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock
Opposed – none
Motion carried
- C.** Review, discuss and possible action regarding FYE 2018 Arizona Governor’s Highway Safety Grant. Following discussion, Board Member Whiteman moved to approve the submission of the application for the FYE 2018 Arizona Governor’s Highway Safety Grant, a 100% funded grant (no matching funds required) in the amount of \$50,000, to be used for the purchase of rescue and, extrication equipment and tools. Chairperson Fino seconded the motion.
Vote:
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock
Opposed – none
Motion carried
- D.** Review, discuss and possible action regarding expenses relevant to station roof repairs. Following discussion, Chairperson Fino determined that the repair costs were within the chief’s spending authority. Therefore, no action is necessary.
- E.** Review, discuss and possible action regarding Communications Agreement with City of Willcox. Following discussion, Board Member Brock moved to approve the Communications Agreement with City of Willcox, for an estimated annual fee of \$8,900, pending final approval of legal counsel. Board Member Whiteman seconded the motion.
Vote:
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock
Opposed – none
Motion carried

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11. Requests from board members for future agenda items. Board Member Whiteman requested an agenda item to address the Non-Emergency Medical Transportation Program.

12. Adjournment.

Chairperson Fino moved to adjourn the meeting at 6:47 p.m. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock

Opposed – none

Motion carried

Respectfully submitted,
Lillian Reed