



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
May 30, 2017

1. **Call to Order** - The meeting was called to order at 6:04 p.m. by Chairperson Robert Fino.

2. **Roll Call**

A. Attendance and Confirmation of Quorum - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, and Board Member Camme Carlson-Watkins were present. Chairperson Fino acknowledged that a quorum was met.

B. Board Members Absent – No board members were absent.

C. Declarations of Conflicts of Interest - No Board Member declared a conflict of interest.

3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.

4. **Recognition of Guests** – There were no guests present

5. **Consent Agenda**

A. Approval of Warrant Reports;

B. Approval of Expense Reports;

C. Approval of Minutes for April 25, 2017, Regular Meeting;

D. Approval of Minutes for May 16, 2017, Budget Work Session; and,

E. Approval of Minutes for May 23, 2017, Budget Work Session.

Following discussion, Chairperson Fino moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of April 25, 2017, Regular Meeting, May 16, 2017 Budget Work Session and Minutes of May 23, 2017, Budget Work Session. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

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6. Call to Public – There were no public members requesting to speak

7. Financial Report

A Review, discuss, and possibly approve the financials for April 2017.

Following discussion, Chairperson Fino moved to approve the financial report for April 2017. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action regarding Donations received in April 2017.

Following discussion, Board Member Whiteman moved to keep the \$200 donation received in April 2017 in the M&O account. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action regarding tentative approval of the 2017/2018 Budget. Following discussion, Chairperson Fino moved to increase "Vehicle Maintenance and Repairs" line item to \$40,000; reduce "Supplies and Materials" line item to \$15,000; and reduce "Fire Protection" line item to \$13,000; and tentatively approve the 2017/2018 Budget with these specific changes. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock, Board Member Camme Carlson-Watkins

Abstained - Board Member Albert Koester

Opposed – none

Motion carried

- B. Review, discuss and possibly set date for Public Hearing regarding Budget for FYE 2018.** Following discussion, Chairperson Fino moved to set the Public Hearing for the FYE 2018 on June 27, 2017, at 6 PM. Board Member Whiteman seconded the motion
- Vote:
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins
Opposed – none
Motion carried
- C. Review, discuss and possible action regarding the invoice from Law Offices of Boyle, Pecharich, Cline, Whittington & Stallings, P.L.L.C.** Following discussion, Chairperson Fino moved to approve payment of the invoice from the Law Offices of Boyle, Pecharich, Cline, Whittington & Stallings, P.L.L.C., in the amount of \$7,411.79. Board Member Whiteman seconded the motion
- Vote:
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins
Opposed – none
Motion carried
- D. Review, discuss and possible action regarding Tohono O’odom Grant.** Following discussion, Board Member Carlson-Watkins moved to approve submission of the Tohono O’odom grant, a 100% grant in the amount of \$60,000, funds to be used for a wildland cab and chassis vehicle to replace E-307. Board Member Brock seconded the motion.
- Vote:
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins
Opposed – none
Motion carried
- E. Discussion and possible action regarding AFDA Summer Conference.** Following discussion, Chairperson Fino moved to table this agenda item pending further information from legal counsel and potentially set a special meeting for action on this item. Board Member Carlson-Watkins seconded the motion.

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Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock, Board Member Camme Carlson-Watkins, and Board Member Albert Koester

Opposed – none

Motion carried

11. Requests from board members for future agenda items.

- A. Board Member Whiteman requested an agenda item to discuss the District's legal counsel and whether to retain or replace.

12. Adjournment.

Chairperson Fino moved to adjourn the meeting at 7:39 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

Respectfully submitted,
Lillian Reed