



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
November 28, 2017

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman and Board Member Albert Koester were present. Chairperson Fino acknowledged that a quorum was met.
 - B. **Board Members Absent** – Board Member Camme Carlson-Watkins was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests were present.
5. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports;**
 - C. **Approval of Minutes for October 30, 2017 Special Meeting and November 7, 2017 Special Meeting.**

Following discussion, Board Clerk Whiteman moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of October 30, 2017, Special Meeting and November 7, 2017 Special Meeting. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried
6. **Call to Public** – There were no public members requesting to speak

7. Financial Report

A. Review, discuss, and possibly approve the financials for October 2017.

Following discussion, Chairperson Fino moved to approve the financial report for October 2017. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action regarding the installation of on-site fuel pumps. Following discussion, Chairperson Fino moved to table the matter to a later date when more information on the cost to install becomes available. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action regarding approval of expenditures for Board and Staff to attend the AFDA Conference, January 11 – 14, 2017 in Laughlin NV. Following discussion, Chairperson Fino moved to approve \$3000 in expenses for 5 Board Members and 2 Staff Members to attend the conference. Also requesting the use of the Districts car for transportation. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

- B. Review, discuss and possible action regarding renewal of Insurance coverage through Jones Wilson.** Following discussion, Board Clerk Whiteman moved to renew the Insurance coverage with Jones Wilson at an annual cost of \$32,027.00. Chairperson Fino seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

- C. Review, discuss and possible action regarding renewal of Target Solutions Training Platform.** Following discussion, Board Clerk Whiteman moved to renew the Target Solutions Training Software for \$3582.60. Board Member Koester seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

- D. Review, discuss and possible action regarding vacant Board Position.** Following discussion, Chairperson Fino moved to table the matter until interest can be presented. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

11. Requests from board members for future agenda items.

- A.** Board Clerk Whiteman requested an agenda item to review, discuss and possible action regarding the purchase of a used Fire Truck.
- B.** Board Member Koester requested an agenda item to review, discuss and possible action regarding the Ambulance Grant.
- C.** Chief Steinberg requested an agenda item to review, discuss and possible action regarding the FY 2016-2017 Audit from Ms. MG Patience CPA.
- D.** Board Clerk Whiteman requested an agenda item to review, discuss and possible action regarding an update from legal counsel on the Medicare issue.

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12. Adjournment.

Chairperson Fino moved to adjourn the meeting at 6:53 p.m. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT