



# SUNSIDES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSIDES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

---

Sunsites-Pearce Fire District  
Regular Meeting  
January 30, 2018

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.

2. **Roll Call**

A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester and Board Member Camme Carlson-Watkins were present. Chairperson Fino acknowledged that a quorum was met.

B. **Board Members Absent** – No Board Member was absent.

C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.

3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.

4. **Recognition of Guests** – Ms Lillian Reed and Mr Ralph Score were recognized.

5. **Consent Agenda**

A. **Approval of Warrant Reports;**

B. **Approval of Expense Reports;**

C. **Approval of Minutes for December 27, 2017 Special Meeting and January 23, 2018 Special Meeting.**

Following discussion, Chairperson Fino moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of the December 27, 2017, Special Meeting and January 23, 2018 Special Meeting.

Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins. Board Member Albert Koester abstained from approving the Minutes stating he was absent for both meetings.

Opposed – none

Motion carried

**6. Call to Public** – There were no public members requesting to speak

**7. Financial Report**

**A Review, discuss, and possibly approve the financials for December 2017.**

Following discussion, Chairperson Fino moved to approve the financial report for December 2017. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business** – No Old Business to discuss

**10. New Business**

**A. Installation of New Board Member.** Chairperson Fino presented the Oath of Office to Mr Ralph Score which he read and signed. It was also acknowledged that Mr Score has completed his Certificate of Compliance. Chairperson Fino welcomed Mr Ralph Score to the Board of Directors.

**B. Election of Officers.** Board Member Koester nominated Chairperson Robert Fino to continue as Chairperson and nominated Board Clerk Thomas Whiteman to continue as Board Clerk. Both Chairperson Fino and Board Clerk Whiteman accepted their nominations.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**C. Review and discuss the AFDA Conference.** Chairperson Fino discussed points he found interesting and important regarding the duties of the Board, also commenting there is plenty to learn with each year of attending. Board Clerk Whiteman commented on the classes he attended and reported on the meanings he took from them. Board Member Carlson-Watkins expressed her gratitude to Chief Steinberg for his high level of morality.

**D. Review and discuss the Revenue and Expenses for the 1<sup>st</sup> Qtr 2018 for decisions that could affect our district.** Chief Steinberg presented the Board with Profit & Loss previous year comparisons and Revenue & Expense Graphs showing the District is trending in the same pattern it has in previous years. He stated he does not feel the District is going to have any problems operating in the future. He made note that the Wildland Revenue is covering the loss of Medicare Revenue at this time.

**E. Review and discuss EMS run statistics, last year to this year comparison.** Chief Steinberg presented the Board with a PowerPoint presentation using Graphs to show the run statistics. Chief Steinberg pointed out that we had an increase in Service Calls this year along with a large increase in Wildland Fire calls with all other call types running on a slight increase over last year.

**F. Review, discuss and possible action regarding a Fireman's Ball.** Board Clerk Whiteman presented his idea for a Fireman's Ball to the Board. He would like the Chief to form a committee and come up with a plan for a Fireman's Ball as a fundraiser and present his plan to the Board. Following discussion, Chairperson Fino moved to allow Chief Steinberg to form a committee with no stipulation on time and present their plan for a future Fireman's Ball to the Board. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**G. Review, discuss and possible action to approve Resolution 18-001 declaring participation in and submission of the Cochise County Fire Association AFG Regional Communications Grant.** Following discussion, Chairperson Fino moved to approve Resolution 18-001 for the submission of the Cochise County Fire Association AFG Regional Communications Grant. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**H. Review, discuss and possible action to approve the Memorandum of Understanding between Fry Fire District and SPFD regarding the 2018 AFG Regional Communications Grant.** Chief Steinberg pointed out that Legal Counsel has reviewed and approves of the AFG Grant documents. Following discussion, Chairperson Fino moved to approve the Memorandum of Understanding between Fry Fire District and SPFD regarding the 2018 AFG Regional Communications Grant. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**11. Requests from board members for future agenda items.** – No requests for future agenda items

**12. Adjournment.**

Chairperson Fino moved to adjourn the meeting at 7:24 p.m. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen