



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
December 17, 2024

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** -Board Chair Laurin Richey, Board Member Lillian Reed, Board Clerk Joan Carlson and Board Member Camme Carlson-Watkins (by telephone) were present. Board Chair Richey acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member John Holt were absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Community members Ms. Nancy Tucker, Mr. Charlie Reed and Mr. Todd Schmidt.
5. **Installation of re-appointed Board Member John Holt.**
6. **Election of Officers**
  - A. **Board Chair**
  - B. **Board Clerk**

Board Member Reed moved to table items 5 and 6 until January when Mr. Holt is present. Board Clerk Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**7. Consent Agenda**

**A. Acceptance of the November Bank Statements.**

**B. Approval of Minutes –**

**i. November 19, 2024 Regular Meeting**

Following discussion, Board Clerk Carlson moved to approve the consent agenda which is comprised of the November Bank Statements and Minutes from the November 19, 2024 Regular Meeting. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**8. Call to Public – None**

**9. Financial Report**

**A Review, discuss, and possible approval of the financials for November 2024.**

Following discussion, Board Member Reed moved to approve the financial report for November 2024. Board Clerk Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**10. Fire Chief's Report** –The Fire Chief's Report was presented by Chief Levi Garner.

**11. FY24 Audit presentation by Ms. Lisa Parke with Walker & Armstrong.**

**12. New Business**

**A. Review, discuss and possible action to accept the FY24 Audit.** Following discussion, Board Member Reed moved to accept the FY24 Audit as presented. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

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- B. Review, discuss and possible action to accept the Ak Chin Grant.** Following discussion, Board Member Reed moved to accept the 100% funded Ak Chin Grant for \$153,063.64 for the purchase of an ambulance and equipment. Board Clerk Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

- C. Review, discuss and possible action to approve a wire transfer of \$21,120.00 as deposit on the new ambulance.** Following discussion, Board Member Reed moved to approve the wire transfer as a deposit on the ambulance. Board Clerk Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**13. Requests from board members for future agenda items. –**

**A. Tabled items from tonight**

**B. Spring fundraiser**

- 14. Adjournment.** - Board Clerk Carlson moved to adjourn the meeting at 6:54 p.m. Board Member Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen